

10-12 weeks before due date or sooner

- Let your dealer know if you want to pickup your car at the Performance Center in Greenville S.C.
 - A reservation must be made for this.
 - BMW picks up one night of your hotel, dinner (and lunch?)
 - 1/2 day on their track to introduce you to your car (using one of theirs not yours)
 - Museum tour

NOTE: From placing order through status 112 most options can be changed except transmission. I have even heard of changes being made up to status 150....but that is very lucky so late in the process.

6 weeks before due date

- Get the following information from your dealer
- Status codes (partial listing) - dealer can tell you what status code your car is

112 Order scheduled for Production

150 Production Started

151 Body Shop Started

152 Paint Shop Started

153 Assembly Started

155 Production Completed

160 Released to Distribution

193 Arrived at Port of Exit

194 Selected for Shipment

195 Shipped from Port of Exit

- Production completion date

4 weeks before due date (or about 5-8 working days after 155 status)

- Get the name of the ship your car is on (dealer can get this for you, or I have read that you can email the site below with your VIN and they will tell you which ship it is on)
 - Go to <http://www.wlna.com> to see the ship schedules
- Performance Center Delivery
 - Confirm your flight arrival time for pickup by a BMW representative
 - Special dietary requirements or needs
 - Golf/B&B/other travel excursions you might want to do after pickup, they can arrange these for you
 - Anything else you might have questions about

2-3 weeks before due date

- Read <http://www.bimmer.org> hourly to occupy your time
- Visit your dealer and test drive other BMWs (new or used doesn't matter, anything to quench your desires)
 - While at the dealer fill out the Car and Key memory sheet
 - Verify with dealer if you do/don't want
 - Front/Rear plates installed plus any concerns about holes in front.

- Badge (dealer insignia) on car (my dealer doesn't add their insignia, yours might)
 - Any remaining optional items you might want. If they are on the invoice, they are covered by the full warranty. Later items are only covered by the parts warranty (typically only one year)
 - CD player
 - Universal Garage Door Opener
 - Phone, etc.
- Confirm "Cash Due" for your financing company (if financing external)
 - Inform your insurance company about the new car. Supply the VIN (you did get a status report from your dealer, right?)

1-2 weeks before due date

- Performance Center Delivery
 - Must pay the dealer before you can pickup your car in Greenville.
 - Ask your dealer for a temporary tag for your drive back home.
 - Get copies of everything!
 - Take copies of all your papers with you, especially proof of insurance coverage.

The Day (or so) Before Pickup

- Confirm your coverage with your insurance company and verify coverage will begin the next day.
- Ask your dealer to run a "Port Check". This is a sheet from the VPC about things they needed to fix upon receipt from the boat.
 - **Note: Items on the Port Check are not always bad, but may just be small items or scratches that needed repair.**
- Ask your dealer for a copy of the truck transportation documents to check for any claims made on that leg of the trip. Repairs from this may have been made at the dealership.
- One person suggested asking dealer to do a four-wheel alignment check (with printout). Apparently some cars experience alignment problems due to shipping that are not caught. I don't know if this is overkill or not.
- Performance Center Delivery
 - Get on a plane and go get it!!

Day of Pickup Checklist

- *List of things to bring*

	CDs and/or tapes to test sound system
	Tire gauge
	Good flashlight (don't count on the glove box light being fully charged)

	Small handheld mirror (for looking under/behind things)
	Order paperwork in case something comes up missing, there is a price difference, incorrect customization, etc. Don't forget your Car and Key Memory settings.
	Calculator (in case you need to check some numbers on the financing)
	Camera (all of us want to see your new car!)

Inspection - Complete BEFORE signing any papers

• **List of things that should come with your car**

	Owners Manual
	Video Tape (anyone know the names of these?)
	Audio Tape (ditto)
	Rechargeable flashlight in the glove compartment
	Toolkit
	MedKit (Not on US Models)
	Traffic Triangle (Not on US Models)
	Any extra manuals or loose options you ordered (mats, racks, etc)
	Matching alloy spare, jack

• ***Inspection Items***

	Check the VIN with the paperwork you brought. Don't drive the wrong car home!
	Check the mileage. It should be low (some say less than 150, some want it less than 10)
	Check for shipping damage
	Under front of car, check lip
	Hood padding (present and matching color, white for Tit. silver)
	Scratches on tires (including spare)
	Scratches on paint. Check in bright fluorescent light if possible

	Dents. Caution points are bumpers, corners, near wheels, etc.
	Check the exterior (and interior) trim for consistent color and properly affixed (no loose ends)
	Condensation in headlight covers (leaking water from carwash).
	Interior scratches on trim, lining, dash, etc.
	Check the seats for damage. Tears, scratches, marks, etc.
	Carpet, did you get mats? Do they fit right?

- **Function Inspection Items**

	Sunroof, all positions. One push operation?
	Headlights, side, rear, fog, etc.
	Blinkers, flashers
	Interior lighting
	Flashlight in glovebox
	Power seats
	Power mirrors (including right mirror autotilt on reverse of equipped cars, does it return to original position)
	Do doors close properly and securely? No odd vibrations? Same for trunk. Does the trunk stay up on its own?
	Fan operation (all speeds)
	CD, tape deck, nav system. You might look up the coordinates of the dealer ahead of time, but the nav system should show the map anyway.
	Key fob functions. Everything moves and/or opens properly?
	Did you get wheel locks? Are they installed? Where is the key?
	Do all the windows work? Do all the window controls work (from all the positions)?

- **Pre-Test drive Checks**

	Have dealer show you the proper operation of all the functions of the car. Adjust this
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	for your own options and needs.
	Fluid locations (and levels), lids secure, no apparent leaks or drips.
	All wires and hoses look well secured (no last minute repairs rushed and not properly re-secured)
	Tire pressures
	Have dealer show you where the battery is, and where the jumper cable connectors are located
	Check the gas cap. If this is loose your check engine light will light (and stay lit for some time).

- **Test Drive**

	Check the Motley Fool Checklist for the test drive, very extensive http://www.fool.com/Car/Worksheets/DeliveryChecklist.htm
	Check function of heater & AC, make sure both work, even in the "off" season.
	No odd noises
	Car tracks well (alignment issues)
	Car brakes straight
	No hesitation of engine

- **Post test-drive**

	Discuss any concerns from the test drive.
	Have dealer show you the service area. Do they suggest (or offer) an early checkup before the first oil change?
	Does the service department offer loaners or pickup/drop off services?
	Some dealers offer free car washes.

- **Paperwork**

	This is last. Double check all the numbers with the paperwork you brought with you. Use your calculator if needed!
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	Verify VIN and options to invoice and financing paperwork
	Are you considering any extended service warranties?
	Ask dealer about the roadside assistance program.
	Get copies of EVERYTHING!