

BMW Financial Services Lease-End Inspection Form



Inspecting Center Name _____

*Charges effective February 2007

1. Customer Information

Name _____ Account Number _____

Model _____ Year _____ VIN _____ Maturity Date _____

New _____ Pre-Owned _____ Related Automotive Finance Product Y _____ N _____

2. Body Assessment – Charges for Dings, Dents and Scratches (See diagram on back.)

	Small	Large	Total		Small	Large	Total
Front Bumper			\$	Rear Bumper			\$
Front Hood and Grill			\$	Right Quarter Panel			\$
Left Front Fender			\$	Right Rear Door			\$
Left Front Door			\$	Right Front Door			\$
Left Rear Door			\$	Right Front Fender			\$
Left Quarter Panel			\$	Roof			\$
Deck Lid			\$	Body Assessment Total			\$

- Charge per incident: Small = \$100 Large = \$450
- Maximum charge per bumper is \$400
- Maximum charged per panel for New Vehicles (small and large dings, dents and scratches combined) is \$600.
- If vehicle is pre-owned, then Total Body Assessment is 80% of New Vehicle amount assessed.

3. Parts Charges

Yes	No		Subtotal Parts Chg.	Yes	No		Subtotal Parts Chg.
<input type="checkbox"/>	<input type="checkbox"/>	Tires: Five tires with minimum 4/32" (1/8") tread depth measured from lowest depth not on the wear bar (including spare)? If no: see chart on page 2	_____	<input type="checkbox"/>	<input type="checkbox"/>	Fog lamps/lenses free of breaks or cracks? If no: \$120 per occasion (max 2)	_____
<input type="checkbox"/>	<input type="checkbox"/>	Rims: Five rims free of cracks and structural bends (including spare)? If no: see chart on page 2	_____	<input type="checkbox"/>	<input type="checkbox"/>	Taillamps/lenses free of breaks or cracks? If no: \$150 per occasion (max 4)	_____
<input type="checkbox"/>	<input type="checkbox"/>	Windshield free of cracks or stars within wiper sweep and those greater than 1/4" outside wipers sweep? If no: Standard = \$300 Rain Sensor = \$600	_____	<input type="checkbox"/>	<input type="checkbox"/>	Factory CD changer in vehicle? If no: CD changer = \$300	_____
				<input type="checkbox"/>	<input type="checkbox"/>	Minimum 2 master keys? If no: \$100 per master key	_____
				<input type="checkbox"/>	<input type="checkbox"/>	Scheduled Maintenance Performed? If no and vehicle is not covered under a BMW Maintenance Program, then \$200.	_____
				<input type="checkbox"/>	<input type="checkbox"/>	Navigation CD? If no \$100	_____
				<input type="checkbox"/>	<input type="checkbox"/>	Cargo Cover? If applicable If no: \$200	_____

*If Xenon headlight is inoperable reverts to major damage

Parts Total: \$ _____

4. Excess Mileage Charge (Completed at time of turn-in.)

A. Current miles _____

B. Miles at inception (from contract) _____

C. Miles driven (A. minus B.) _____

D. Contracted mileage _____

E. Excess miles (C. minus D.)
(If negative, then no charge) _____

Total Excess Mileage Charge
(E. x \$ _____): _____ \$

Has the vehicle sustained major damage? By marking "Yes", the customer acknowledges that prior significant repairs have been made to the body/frame of this vehicle. (Significant means either prior accident repairs in which any panels were replaced OR any damage that required the painting of two or more body panels.) Yes _____ No _____

Any vehicle with accident damage involving dents, dings or scratches greater than eight (8) inches, any misaligned or broken components, any major mechanical problem, improper repairs, hail damage or a badly damaged interior (multiple burns, rips, or water damage) voids this form. In this case, an independent inspection company must evaluate your vehicle. The inspection form must reflect the condition of the vehicle at turn-in. If turn-in condition is significantly different, a re-inspection/reassessment is required. **Both signatures are required for validation. If it is determined that significant prior repairs have been made, the amount of the loyalty benefit from BMW FS will be charged back to the customer.**

Customer _____ Inspector _____ Date _____

6. Federal Odometer Disclosure Statement (Completed at time of turn-in.)

Federal Law requires that you disclose mileage to the Lessor at this time. Failure to comply with this requirement or making an inaccurate or untruthful statement may make you liable for civil or criminal penalties, pursuant to the Motor Vehicle Information and Cost Savings Act of 1972 (Pub L. 92-513 as amended by Pub L. 99-579).

Vehicle ID Number: _____ Account Number: _____
Year: _____ Make: _____ Model: _____

I, _____, state the ODOMETER on the vehicle described above reads _____ miles (no tenths).

Check one of the following statements:

- To the best of my knowledge, the ODOMETER reading reflects ACTUAL VEHICLE MILEAGE.
- To the best of my knowledge, the ODOMETER reading is NOT THE ACTUAL VEHICLE MILEAGE.

Customer _____ Inspector _____ Date _____

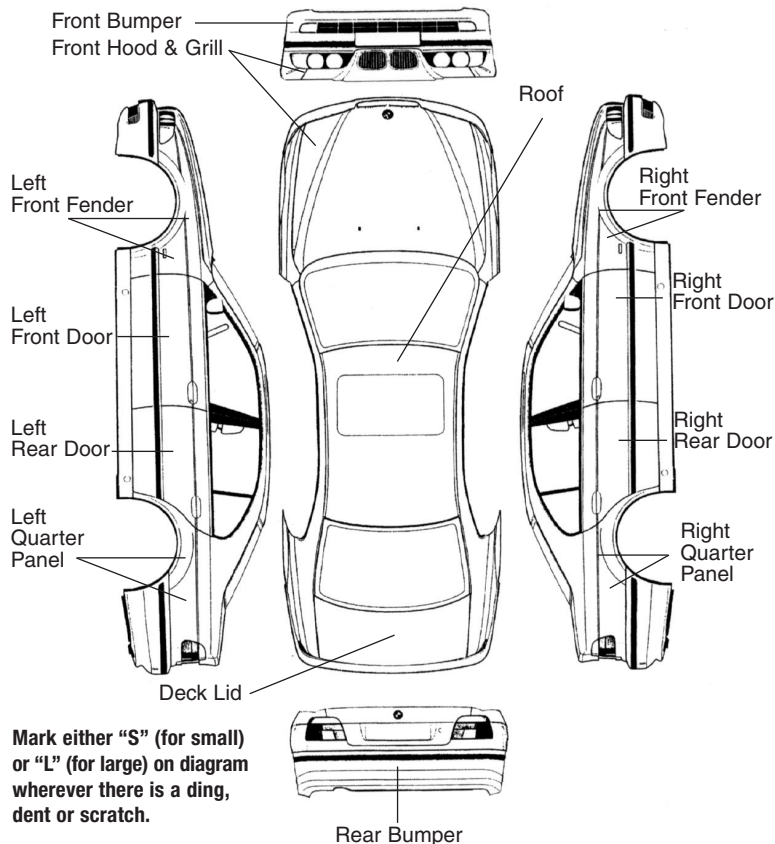
To simplify your lease-end inspection process, we've developed this form. It will allow you to evaluate your vehicle's condition prior to turn-in. The form's easy-to-follow sections include:

- Customer Information
- Body Assessment Charges
- Parts Charges
- Excess Mileage Charge
- Summary of Charges
- Federal Odometer Disclosure Statement

When you turn in your vehicle and complete a final inspection, two parties must sign this form – you and either your BMW retailer or a third-party inspector.

1. Customer Information

Please fill in (or correct) your name, account number, and the model, year and Vehicle Identification Number of your leased vehicle.



2. Body Assessment

This section notes any dings, dents or scratches on your vehicle that will require repair.

We've provided an inspection wheel you can use during your assessment to determine which dents, dings or scratches will need repair. In order to assess each area accurately, you should:

- Place the BMW Inspection Wheel over any dings, dents or scratches on the car (front, back, top, left and right sides). Any ding, dent or scratch over 2" will be chargeable if not repaired.
- Mark "S" (for small) on the Body Assessment diagram above to indicate the location of any damage greater than 2" but smaller than 4".
- Multiply the total number of small dings, dents or scratches by \$100.
- Mark "L" (for large) on the Body Assessment diagram above to indicate the location of any damage greater than 4".
- Multiply the total number of large dings, dents or scratches by \$450.
- Total the two numbers to determine what you will be assessed for body damage and record your findings in the boxes provided on reverse side.

Note: You can avoid this assessment by having repairs made prior to turn-in. To meet BMW repair standards, we recommend that you have repairs made at your BMW center.

	Tire	Tire Cost	Rim	Rim Cost
3/X3 series 16" and smaller		\$100		\$300
3/X3 series 17" and larger		\$200		\$350
Z4/Z3 16"		\$100		\$250
Z4/Z3 17"		\$200		\$350
5 series 16"		\$100		\$300
5 series 17" and larger		\$200		\$450
7 series 16"		\$100		\$350
7 series 17" and larger		\$200		\$400
X5 18" and smaller		\$200		\$300
X5 19" and larger		\$200		\$450
Run flat tires (All Models)		\$250		See above

3. Parts Charges

After evaluating the exterior of your BMW, you'll need to check for parts that could lead to lease-end charges. Refer to the checklist in this section to make your evaluation.

- Indicate whether or not these parts are in your vehicle, as well as their condition.
- Any windshield crack or star within the sweep of wipers is unacceptable. In addition, any crack or star outside wipers' sweep that is greater than 1/4" is also unacceptable. In either case, you will be charged a replacement cost charge for the windshield.
- If a part is missing or damaged, note the total indicated cost for replacement(s) or repair(s) listed in bold blue lettering.
- Calculate the unit charge times the number of damaged or missing parts. Tally the total cost in the box at the end of the list.

4. Excess Mileage Charge

This section should be completed on the day that you turn in your vehicle.

To determine your excess mileage charge, simply:

- Enter your current mileage on line A.
- Subtract your miles at inception (B.) from your current miles (A.) to arrive at your total miles driven (C.).
- Subtract your contracted miles (D.) from miles driven (C.) to determine your excess mileage (E.). If your excess mileage (E.) is negative, there is no charge.
- If your miles exceed the amount indicated on your contract, multiply the excess miles by the per-mile charge designated in your contract as indicated in this section. This figure represents your total excess mileage charge.

5. Summary of Excess Wear-and-Use and Mileage Charges

To determine your total charges, if any, add your body assessment total, parts total, excess mileage charge and disposition fee. Note: other lease-end fees (e.g., property tax, unpaid tickets, etc.) may apply. Per your Lease Agreement, lease-end charges may be subject to local and state taxes.

6. Federal Odometer Disclosure Statement

To ensure an accurate record of your lease-end mileage, please record the mileage on your odometer on the day you turn in your vehicle, sign the odometer statement and check the appropriate odometer reading box. Remember to ask for a copy of the form for your records.

7. Form Processing

When this form is complete:

- The BMW retailer enters the information into InfoBahn and obtains an electronic signature
- The customer and BMW retailer must sign the Wear-And-Use and the Federal Odometer Disclosure Statement sections of this form.
- A copy is provided to the customer.
- If the BMW center does not obtain an electronic signature, please fax the signed copy to BMW Financial Services at 1-877-266-6859.

8. Third-Party Inspection Option – For Dealer Inspection Customers Only

If you and your center do not agree on the damages listed, you are entitled to an independent inspection. The results of that inspection will be binding on all parties. This option is available only when your BMW center performs the final inspection.

9. NY Residents

In New York, if you and your center do not agree on the damages listed, you are entitled to your full rights listed in N.Y. Pers. Prop. Law Sec. 343, as disclosed to you in the notice sent to you by BMW FS regarding excess wear and use charges.